



*Devotion to Direction*

**CHRIST METHODIST DAY SCHOOL**  
411 Grove Park, Memphis, Tennessee 38117 (901) 683-6873

**APPLICATION FOR EMPLOYMENT**

*Christ Methodist Day School is dedicated to quality Christian elementary education for boys and girls. We promote spiritual development, academic excellence, social responsibility, and personal integrity.*

Name \_\_\_\_\_ Date of Application \_\_\_\_\_

Address \_\_\_\_\_ Home Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_ Cell Phone \_\_\_\_\_

Position Applying for: \_\_\_\_\_

Check one: Day School \_\_\_\_\_ Day Care \_\_\_\_\_ AOK \_\_\_\_\_

This application, a letter of interest, a current resume, and official transcripts should be mailed to:

Steven T, Jackson, Headmaster  
Christ Methodist Day School  
411 Grove Park  
Memphis, Tennessee 38117

**EDUCATION**

High School \_\_\_\_\_ Graduation Date \_\_\_\_\_

College/University \_\_\_\_\_ Graduation Date \_\_\_\_\_

Degree Earned \_\_\_\_\_ Practice Teaching Grade(s) \_\_\_\_\_

College/University \_\_\_\_\_ Graduation Date \_\_\_\_\_

Degree Earned \_\_\_\_\_ Practice Teaching Grade(s) \_\_\_\_\_

**EMPLOYMENT EXPERIENCE** (include school, grade(s) taught, years)

Dates Employed \_\_\_\_\_ Employer Name \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Job Title/Responsibilities \_\_\_\_\_

\_\_\_\_\_

Dates Employed \_\_\_\_\_ Employer Name \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Job Title/Responsibilities \_\_\_\_\_

\_\_\_\_\_

Dates Employed \_\_\_\_\_ Employer Name \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Job Title/Responsibilities \_\_\_\_\_

\_\_\_\_\_

**REFERENCES**

Name \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

**ADDITIONAL INFORMATION**

Teaching Certificate # \_\_\_\_\_ State \_\_\_\_\_ Endorsement \_\_\_\_\_ Exp. Date \_\_\_\_\_

Church Membership \_\_\_\_\_ Activities \_\_\_\_\_

Have you ever been convicted of a felony? Yes \_\_\_ No \_\_\_ If yes, explain \_\_\_\_\_

Have you ever been reported for child abuse or neglect? Yes \_\_\_ No \_\_\_ If yes, explain \_\_\_\_\_

Have you ever been asked to leave a school in which you have been employed? Yes \_\_\_ No \_\_\_

If yes, explain \_\_\_\_\_

I understand that false, misleading, or omitted information provided or not provided on my application or at any time during the interview process may result in a refusal to hire, or discharge in the event of employment.

I certify that the information contained in this application is true and correct.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

Employment at Christ Methodist Day School is contingent upon successful completion of background, fingerprint, and reference checks.

Christ Methodist Day School does not discriminate on the basis of race, religion, ethnic, or national origin in admission, employment or in any other activities or programs of the school.

*"Trust in the Lord with all your heart, and lean not unto your own understandings.  
Acknowledge Him in all ways and He will set your path straight."*

*Proverbs 3:5,6*

**\* Use the back of this form to state why you desire to work at Christ Methodist Day School.**