



Date Received: _____ Initials: _____
FOR OFFICE USE ONLY

Substitute Teacher Application

Personal Information

Name _____

Address _____

Birth date _____ Primary Phone _____

Email _____

Schools Attended

High School _____ Graduation Year _____

College/University _____

Degree Earned _____ Graduation Year _____

College/University _____

Degree Earned _____ Graduation Year _____

Have you ever been dismissed from any position? YES NO

If yes, please explain.

Have you ever been convicted of a felony? YES NO

If yes, please explain.

References

List the names of three people who are qualified to speak of your education, experience, background and Christian life. Please do not include relatives.

Name, phone and e-mail

- 1.
- 2.
- 3.

Classroom Substitute Preferences

Please mark all areas that you would be willing to substitute teach, either as an Encore (special subjects like Art, Science, PE or Bible) teacher, classroom teacher or classroom assistant.

Early Childhood

2K (2-3 years old) _____ **PK (3-4 years old)** _____ **JK (4-5 years old)** _____

Lower School

SK _____ **1st Grade** _____ **2nd Grade** _____ **3rd Grade** _____

Upper School

4th _____ **5th Grade** _____ **6th Grade** _____

Are there any areas, subjects or grade levels that you would not be comfortable working with?

Are there any areas of special interest or expertise you enjoy teaching?

What days do you anticipate being available?

Salary for substitute teachers is \$100 per full day (7:45 a.m.-3:15 p.m.) or \$40 per half day (4 hours or less). CMDS will run a background check on all new applicants which requires a signed authorization form.

I understand that false, misleading, or omitted information provided or not provided on my application (or at any time during the interview process) may result in a refusal to hire or discharge in the event of employment. (Typing your name below indicates your consent.)

Applicant Signature

Date

Employment at Christ Methodist Day School is contingent upon successful completion of background, fingerprint, and reference checks.

Christ Methodist Day School does not discriminate on the basis of race, religion, ethnic, or national origin in admissions, employment, or in any of its activities or programs.

Date Approved: _____
Orientation Date: _____
Contacted to add to CMDS Sub List: _____
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Christ Methodist Day School is devoted to exceptional Christian elementary education for boys and girls through spiritual development, academic excellence, social responsibility and personal integrity.